



Roadmap for Building a New Early Psychosis Intervention (EPI) Program

Identify Team Members	Practice Guideline	Date Completed
Identify EPI team members (minimum: 1 QMHP, 1 QMHA, 1 Med Provider)	1.2	
Develop EPI-specific job description for each team member, include designated FTE to EASA	1.3	
Each team member requires minimum FTE of: .5 FTE (urban communities) / .3 FTE (rural or frontier communities)	1.3	
Total EPI team FTE can be no less than .75 FTE (excluding medical providers)	1.4	
Team Orientation and Training (C4E Training List)	Practice Guideline	Date Completed
<i>Within 90 days of hiring, all team members must complete...</i>		
Set up a 360Learning account with EC4E (contact easa@ohsu.edu) - Enroll into applicable consultation calls and begin attending	6.3	
Full Introductory Modules series and before providing services to EPI clients	6.3	
Differential Diagnosis modules or Day 1 of live Differential Diagnosis training	6.3	
Two-day Family Psychoeducation live training	6.3	
Master's level clinicians who will complete screenings &/or behavioral health assessments complete: - SIPS training and pass certification - Day 2 of Differential Diagnosis (SCID) training	6.3	
Identify at least 2 staff members responsible for REDCap data entry and complete REDCap module and meet with EC4E Data Analyst to be oriented to REDCap.		
Administrative Tasks (concurrent with Team Orientation and Training)	Practice Guideline	Date completed
Identify clinical department where program will be housed and evaluate agency policies/forms that may need to be modified to align with EASA Practice Guidelines	1.5	
Establish clear, separate identity within the agency	2.1	
Clarify referral process that provides rapid access	4.1	
Reach out to nearby counties to arrange shadowing opportunities	6.2	
Weekly 1-hour EPI Team Meeting (Modified for no participants)	Practice Guideline	Date completed
Schedule weekly 1-hour Team meeting	4.5	
Track and consult referrals	4.1 -4.4	
Develop a Community Education and Outreach Strategic Plan and begin to implement, first within agency then with broader community	2.2 2.3 - 2.5	
Introduce team to Team Meeting template	4.5	
Familiarize team with Practice Guidelines . As part of this, discuss /clarify team roles.	5	
Familiarize team with Team Manual	6.4	
Review and debrief training topics together	6.2 - 6.4	